



Meeting of the Burnley Borough Council

To be held at 6.30 pm on
Wednesday, 21st December, 2016



Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at the TOWN HALL, BURNLEY, on

DATE: Wednesday, 21st December, 2016

starting at 6.30 pm

To transact the business specified below.

**Lukman Patel
Head of Governance, Property, Law and Regulation**

Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.

Notice in writing of the subject matter must be given to the Head of Governance, Law and Regulation by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: www.burnley.gov.uk/meetings. Requests will be dealt with in the order in which they are received.

A G E N D A

1. Minutes of the Last Meeting 1 - 6
To receive, as read, the Minutes of the proceedings of the Council held on the 23rd November 2016 and to confirm them or otherwise.
2. Declarations of Interest 7 - 8
To receive any declarations of interest.
3. Mayor's Communications 9 - 10
To receive communications (if any) from His Worship the Mayor.
4. Public Question Time 11 - 12
To receive questions, statements or petitions (if any) from members of the public.
5. Notice of Motion 13 - 14
Councillor Mark Townsend will move that:

“This Council respects the call by 5% of residents to hold a referendum to

decide the Council's governance model and will work positively to implement a directly elected Mayor if that is the preference of residents as determined by the referendum result.

This Council however expresses its concern about the financial, accountability and ceremonial implications of a directly elected Mayor for the Borough.

At a time of massive government cuts being imposed on this Council the petition compels the Council to spend £80,000 on a referendum in 2017/18. If the referendum decision is to have a Mayor this increases to £240,000 in 2017/18. The estimated additional annual cost to the Council thereafter is estimated to be £117,000 per annum which equates to a 2% increase in Council Tax. This Council would much rather be spending residents Council Tax on essential services than using it to establish an unneeded additional politician that carries with it an estimated annual salary of £50,000. A £40,000 increase on current Council Leader allowances.

This Council also believes that an elected Mayor weakens democratic accountability within the Council with Ward Councillors only able to change major policy decisions if 2/3 of Councillors are in agreement.

A directly elected Mayor would also require a new position of Chairman of the Council to be created which could replace the traditional role of a ceremonial Mayor. This Council supports the current arrangements of appointing a politically neutral Mayor to Chair the Council who would also carry out the popular ceremonial duties across the Borough.

This Council believes its current leadership model of governance is cost effective and provides best value for residents for both the civic and ceremonial functions of the Council.”

6. Items for Decision by the Council

- a) Mayoral Referendum 15 - 36
To consider proposals for the operation of a Directly Elected Mayor form of executive governance following receipt of a valid petition.
(report enclosed)
- b) Hackney Carriage Bye Laws 37 - 50
To approve the proposed changes to the Burnley Hackney Carriage Bye Laws.
(report and relevant minute enclosed)
- c) Council Tax Support Consultation 51 - 56
To consider the Council Tax Support scheme for 2017/18.

- (report and relevant minute enclosed)
- d) Treasury Management Mid-Term Report 57 - 74
 To endorse the mid-year update on the Treasury Management Strategy for 2016/17.
 (report and relevant minute enclosed)
- e) Revenue Budget Monitoring Cycle 2 2016/17 75 - 88
 To consider Revenue Budget Monitoring in Cycle 2 2016/17.
 (report and relevant minute enclosed).
- f) Capital Budget Monitoring Cycle 2 2016/17 89 - 104
 To consider Capital Budget Monitoring during Cycle 2 2016/17.
 (report and relevant minute enclosed)
- g) Fees and Charges Tariffs 2017 105 - 148
 To seek approval for the proposed fees and charges tariff to take effect from 1st January 2017.
 (report enclosed, relevant minute attached)
- h) Health & Safety Intervention Plan 2016/17 149 - 174
 To consider the Health & Safety Intervention Plan for 2016/17.
 (report and relevant minute enclosed)
- i) Food (Official Controls) Delivery Plan 2016/17 175 - 200
 To consider the Food (Official Controls) Delivery Plan for 2016/17.
 (report and relevant minute enclosed)
- j) Committee and Outside Body Appointments 201 - 206
 To consider Appointments to Committees and Outside Bodies for the remainder of 2016/17.
 (report enclosed)
- k) Constitutional Updates 207 - 218
 To consider updates to the Constitution, amendments to delegations, and Urgent Decisions.

(report enclosed)

7. Report from the Chair of Scrutiny 219 - 222
To receive the report of the Scrutiny Committee Chair on the third cycle of meetings.
8. Strategic Plan Progress Reports 223 - 224
- a) Cllr Mark Townsend - Leader 225 - 226
 - b) Cllr John Harbour - Deputy Leader/Housing and Environment 227 - 230
 - c) Cllr Wajid Khan - Resources and Performance Management 231 - 232
 - d) Cllr Bea Foster - Leisure and Culture 233 - 236
 - e) Cllr Lian Pate - Community Services 237 - 238
 - f) Cllr Sue Graham - Regeneration and Economic Development 239 - 240
9. Questions 241 - 242
To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No. 10(2).
10. Exclusion of the Public 243 - 244
To consider the exclusion of the public from the meeting before discussion takes place on the following item of business on the grounds that in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.
11. Organisation Review 245 - 264

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.